

22. The note “- *Staffing levels, and nursing and care given, no impact on his care*” references that staffing levels, nursing and care given was not felt to have had any impact on the care.
23. The note “-> *Get Policies – email Ruth Millward, Re Child A would you be kind enough to [identify] relevant policies for neonates*” was to remind myself to obtain relevant policies from Ruth Millward. I would often write verbatim from Stephen Cross so that my emails to senior executives where appropriate (the context here is that I was relatively new in post and in a junior role, so I would make sure I tried to note down verbatim Stephen Cross’ instructions when he directed me to email executives, Senior Coroner, senior management etc.), so in this instance Stephen will have advised me to email Ruth Millward by saying ‘regarding Child A would you be kind enough to identify relevant policies for neonates’.
24. Regarding the note “*Check through medical notes Re: was nurse involved in care? LUCY LETBY. / Yes – nursing notes / 09 June 15 17:56 / 09 June 15 18:23*”, I recollect being asked by Stephen Cross to examine the medical records of Child A to establish whether Lucy Letby was involved in the care of Child A. The red writing stating ‘Yes’ and the associated times and dates are reference to the nursing notes which were attributed to Lucy Letby and therefore confirming her involvement in the care of Child A. I would have written the red part of the note on return to the Legal Services Office when I will have reviewed the medical records.
25. In relation to the note “+ *SPC to feedback Re: review from neonates*”, I am unable to recollect any further detail in regard to this note. I assume it is referencing that Stephen Cross will feedback to either the witnesses, the family, or the Coroner the review from neonates.

Inquest note (undated)

26. I have been asked to explain the circumstances connected with entries under the title “Child A INQUEST”. The entirety of this entry under the title “Child A INQUEST” are notes from a meeting which would have taken place with Stephen Cross in his office. I am not sure what date this meeting took place, but it was after the pre-Inquest meeting on 8 September 2016. I do not believe that anyone else was present.
27. My comments are: