

e: ruthmillward@i&s

From: Cunningham, John [<mailto:John.Cunningham@i&s>]
Sent: 15 February 2016 15:31
To: Millward Ruth (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)
Subject: RE: Additional requests

Sorry Ruth,

A correction to DR41

DR41	Training records and competency checks: midwives; CTG	Maternity
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From: Cunningham, John
Sent: 15 February 2016 15:03
To: Millward Ruth (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)
Subject: Additional requests

Hi Ruth,

There have been a lot of pre inspection requests come through from the inspection team looking for some more details.

Data request ID	Details of data request	Time frame	Requesting to
DR01	Staffing – nursing and medical	Jan-16	A&E
DR02	Agency/locum use		A&E
DR03	4 hour wait report	Jan-16	A&E
DR04	Black breaches	Jan-16	A&E
DR05	Hand hygiene audits	Dec 15 and Jan 16	A&E
DR06	The number and locations of all theatres.		Surgical Care

DR07	Three sample completed RCA investigations for serious incidents (one to be a never event) to include duty of candour letters if applicable.		Surgical Care
DR08	Two sample completed complaints investigations including timelines of complaint handling.		Surgical Care
DR09	A summary of all complaints for surgery to include areas and themes.	Last 6 months	Surgical Care
DR10	Organisational chart of management structure within surgical directorate.		Surgical Care
DR11	Results and action plans from any recent internal audits.		Surgical Care
DR12	Friends and family data for jubilee day centre, ward 53 and ward 19.		Surgical Care
DR13	Disaggregated data on staff survey for the surgical division		Surgical Care
DR14	How many staff are trained in Advanced Life Support?		Critical Care
DR15	Details of these incidents and the route cause analysis for the following incidents; 2015/ PD and 2015/ PD		Critical Care
DR16	CC32 The CC Risk register shows the next review for OCT-DEC 2015, Is there a more recent Risk Register available? Does the trust have the outcomes from those risks?		Critical Care
DR17	Are there Level 2 beds anywhere else in the hospital, other than in CC?		Critical Care
DR18	Details of skills and medical device competency for staff on the neonatal unit and the childrens wards		CYP
DR19	Training needs analysis for staff on neonatal unit and childrens ward		CYP
DR20	Number of staff on the neonatal unit Qualified in Speciality (QIS)		CYP
DR21	Number of staff on neonatal unit with Newborn Life Support training (NLS) both medical and nursing		CYP
DR22	Number of staff on the childrens ward with Advanced Paediatric Life Support (APLS) both medical and nursing		CYP
DR23	Information provided quarterly to safeguarding regarding CAMHS patients admitted to the childrens ward-last x2 quarters		CYP
DR24	Care pathways for children at End of Life		CYP
DR25	Paediatric safety thermometer		CYP
DR26	Paediatric dashboard		CYP
DR27	Friends and family data specifically for the neonatal unit and childrens ward		CYP
DR28	Any feedback from children and young people who have transitioned to adult services (there is a survey/feedback form in the policy documents)		CYP
DR29	Referral to treatment times for paediatrics		CYP
DR30	Care Metrics Monthly Monitor for the last two months		CYP
DR31	Paediatric Speciality Meeting Minutes for the last two months		CYP
DR32	Minutes of the Clinical Improvement assurance Group for the last 3 months		CYP
DR33	Minutes from the Paediatric Mortality and Morbidity Meeting from 10th of December 2015		CYP
DR34	Updated paediatric risk register		CYP

DR35	Incidents relating to neonates and paediatrics	Last 12 months	CYP
DR36	Root cause analysis information for 5 incidents; 1. I&S 2. I&S plus guidelines 3. I&S baby born in poor condition 4. I&S include duty of candour 5. I&S missed diagnosis		Maternity
DR37	Puerperal sepsis audit		Maternity
DR38	Complaints audit		Maternity
DR39	Medication audit		Maternity
DR40	Induction protocol for agency staff		Maternity
DR41	Training records and competency checks: midwives; CCG		Maternity
DR42	Training plan; moving and handling; medication; pressures area care; incident reporting		Maternity
DR43	Team meeting minutes	Last 3	Maternity
DR44	Management meeting minutes		Maternity
DR45	Service risk assessment		Maternity
DR46	Evidence of lessons learnt		Maternity
DR47	Supervision records- including visual checks		Maternity
DR48	Mortality review		Maternity
DR49	Safety Audits: Pressure area care Discharges Accidents/incidents Medication Infection control		Maternity
DR50	Equipment safety check list		Maternity
DR51	MCA training figures		Maternity
DR52	Staff survey result and questions		Maternity
DR53	Service user feedback		Maternity
DR54	Working with people with a learning disability		Maternity

Kind regards

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