

**FREEDOM TO SPEAK UP STEERING GROUP**

**Minutes of the meeting held on Tuesday 6<sup>th</sup> June 2017  
at 9.30am in the Executive Office**

Member		Attendance	Apologies
Mrs Sue Hodgkinson (SH)	Director of People & OD (Chair)	☑	
Mrs Alison Kelly (AK)	Director of Nursing & Quality	☑	
Mr Andrew Higgins (AH)	Non-Executive Director	☑	
Ms Hayley Cooper (HC)	Staff side Chair	☑	
Mrs Stephen Cross (SC)	Director of Corporate & Legal Services	☑	

In attendance: Claire Jones, PA (Note taker)

1.	Welcome and apologies for absence	Action
	There were no apologies received.	
2.	<p><b>Review of the minutes</b></p> <p>SH noted that Mary Crocombe had done a great job catching the actions following the last meeting.</p> <p>As part of the joint COCH/Police investigation in neonates the police have requested copies of any notes from meetings where neonates is discussed. SC picked up the neonates discussion during item two of the notes from the 24.04.17 where it states that 'Members did not recall agreeing not to formally log the concerns raised by the paediatricians about NNU' but the notes from the meeting on the 20.02.17 state that this was agreed. AK added that concerns were raised within neonates and whether these needed formally logging. There was an issue which Ian Harvey discussed with consultants and they wanted it logged under the Freedom to Speak Up (FTSU). AK continued that they needed to understand the sequence of events and have confirmation from Ian Harvey of the date this was requested. SC stated that they needed to be absolutely clear on this, HC and AH agreed with SC. HC confirmed for herself that in the notes of the 20.02.17 it stated that this was going to be logged and then in the notes from the 24.04.17 it stated we were not going to log this. It was agreed by the group to update the 24.04.17 notes and remove this sentence 'Members did not recall agreeing not to formally log the concerns raised by the paediatricians about NNU'.</p> <p>SC noted that under the Orthopaedics Letter section in item 5 of the 24.04.17 notes it did not look professional to say we did not send something out because it needed scanning. It was agreed to change this wording to not circulated as yet.</p>	<p style="text-align: center;">CJ</p> <p style="text-align: center;">CJ</p>