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From: JAYARAM, Ravi (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)

[/O=MAIL/OU=NHSFB08/CN=RECIPIENTS/CN=UBAW8CHN]

**Sent**: 24/10/2016 14:57:42

To: SEMENTA, Lucy (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST) [lucy.sementa@ I&S CC: GREEN, Chris (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST) [chris.green8@ I&S ]

**Subject**: RE: re: investigation meeting 27/10/16 **Attachments**: image001.png@01D22E0F.59FA78E0

## Thank you

From: Sementa Lucy (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)

**Sent:** 24 October 2016 15:54

**To:** Jayaram Ravi (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST) **Cc:** Green Chris (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)

**Subject:** RE: re: investigation meeting 27/10/16

Hi Ravi

Chris is investigating a grievance submitted by an employee which relates to redeployment. He is required to interview any individual who may have some knowledge of the surrounding events. In light of this, there is no formal agenda however the process will be that Chris will ask you some questions and if you can provide any details or information, this will be noted. Any information within the grievance that is relevant to you will be discussed with you in more detail in the meeting.

I must emphasise that, at this stage, you have been invited as a witness who may have some pertinent information and you are not being investigated yourself.

Many thanks,

Lucy Sementa
HR Specialist
Human Resources
Countess of Chester Hospital NHS FoundationTrust
Telephone 01 I&S
Lucy.sementa@ I&S

From: Jayaram Ravi (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)

**Sent:** 24 October 2016 15:00

To: Sementa Lucy (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)

Cc: Green Chris (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST); hniven@ I&S

**Subject:** RE: re: investigation meeting 27/10/16

Thank you. Would you also be able to give me an agenda for the meeting and information as to what the grievance relates to?

Ravi