

8 managers
1 staff = 9

Note taking template for acute hospital inspection

Name of location:	Countess of Chester.				
Date:	17/2/16				
Time (if applicable):	2pm				
Method: <i>(cross through/circle as appropriate):</i>	<u>Interview</u>	Focus group	Observation Listening event		
	Other (write in here):				
Name of recorder:	Heena CAN				
CQC Inspection Team attendees:	Ben ODENLA SPA May POTTEL SPA Heena CAN Inspector. <div style="float: right; border: 1px solid black; padding: 2px;"> AM MURPHY PCCS WOOD Nurse Y NNU </div>				
Attendees:	Steve Bready PCCS Medical Lead. Service leads meetings Ravi Agarwal Consultant Physiotherapist. Ann Murphy Lead Nurse for Children's Services. Sarah Jackson Manager for CUP Complex Care Team Grahame Divisional Support Manager Urgent Care Mxlin Manager PCCS.				
Summary <i>Please summarise key points from your notes below.</i>	Karen Tolsoned Mxlin Director for Urgent Care. Karen Reece Divisional nurse for Urgent Care. Eirian Powell Technical Unit Manager. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Hospital @ Home Integrated care mortality & morbidity meetings Governance safeguarding (child deaths review) or call center NED representative </td> <td style="width: 50%; border: none;"> Triage risk / complexity Conflict resolution patient engagement Chronic prescriptions. </td> </tr> </table>			Hospital @ Home Integrated care mortality & morbidity meetings Governance safeguarding (child deaths review) or call center NED representative	Triage risk / complexity Conflict resolution patient engagement Chronic prescriptions.
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<i>In the Key question score column enter the codes S, E, C, R or W with the KLOE number to map key messages to one of the five domains with "+" for a positive comment, or a "-" for a negative comment.</i>			Key question score		

NNU - staffing
 appraisal
 mandatory training
 major incident policy

staffing for today nnu / PCCS wood

LEVEL 2 UNIT.

door broken - has handle, not secure

lock was long broken

Nurse Y

4 trained

Staffing - depends on

days
nights

2 nursing nurses

commissions if BAPM standards are met.

person in charge am for supervisory - but may need to
take parts and reallocate during shift.

If staff levels ↓ or acuity ↑ bring extra staff in or
transfer babies out.

Review if ITU levels are increasing.

12.
3:30pm finish.

shoe rooms
doors open

Gen through
FRCO or other
members
+ staff
should
be
closed.

Arrive Park.
foster ward of LWH
work with master team.

workday training

Full day - alternate years

or Annual in-between eg! Fire / CPE / relationship workshop
safeguarding.

LEVEL 3 safeguarding. online training.

Appraisal - annually.

training opportunities nonhidden of study days.

Safeguarding - phone the team if concerned

If baby has a problem on medical system (on mums
notes).

Can be updated by safeguarding team by phone / face to face.

If concern speak to safeguarding re: concern

Electronic prescribing form also pass on alert.

- 16 beds

X 3 ITU

X 3 HDU

X 10 special care

- eg! if on a plan
before birth