

risks detailed in the BAF and it was agreed that a full review of the BAF and risk would be undertaken at the next Audit Committee workshop and Board workshop.

B09/17 TO RECEIVE AN UPDATE ON NEVER EVENTS AND SERIOUS UNTOWARD INCIDENTS

Mrs Kelly reported that the Trust had a never event in December 2016 which was a wrong site block and then a never event in January 2017 which was a retained swab. This was extremely disappointing as a lot of work has been undertaken in mitigating never events.

Mrs Kelly emphasised that there had been no harm to the patients and they had been advised under the duty of candour.

In response to a question from Sir Duncan, Mr Harvey and Mrs Kelly acknowledged that it was important that staff know that poor practice is not acceptable and that it was essential that staff were able to challenge at all levels. Team work and support are as important as clinical practice. Mrs Kelly and Mrs Hodgkinson are working to support the culture in theatres so that staff feel they can speak up going forward.

B10/17 TO RECEIVE A CEO UPDATE

Mr Chambers gave a verbal update on the following points:

- Mr Chambers acknowledged and thanked the Executive Team for their hard work and the work they do supports the Trust through tough times whether that be operational or financial. Mr Chambers stated that the Trust was in a better position this winter which is in part a consequence of improved relationships with the local authority and Ms Burnett's role working with them.



- Mr Chambers stated that the Board will be aware that in July 2016, clinicians raised concerns regarding an increase of deaths in the neonatal unit. The unit changed the admission criteria and the Trust invited the Royal College of Paediatric and Child Health (RCPCH) to undertake a review. The RCPCH suggested a more in-depth independent review be undertaken which had been completed. The independent case review highlighted some areas for improvement but did not identify a single causal factor or raise concerns regarding unnatural causes.
- There is a lot of activity on how the Trust can work with partners to bring services together for the benefit of patients. The STPs are being taken forward across the health economy to develop an integrated provider organisation over the next 12 months.
- The Trust is working with WUTH and other Trusts to avoid duplication in areas such as financial services and procurement.
- The Teletracking project will be going live at the end of February 2017 with the transport module for porters.
- Dr Huw Charles-Jones has stepped down as Chair of the CCG and the new Chair is Dr Chris Richardson. Mr Chambers will invite Dr Richardson to a future Board meeting.

B11/17 **TO RECEIVE AN UPDATE ON GOVERNOR MATTERS**

Mr Cross was delighted to see so many Governors at the Board meeting and stated that the Board appreciates their support.

The Governors Quality Forum (GQF) was held on 24th January 2017 and was an excellent meeting. The Governors Quality Forum will now meet monthly to align with the Trust's reporting schedule.

FOR NOTING& RECEIPT

B12/17 **TO RECEIVE AND NOTE THE SEP COCH SITE STRATEGY REPORT**

The Board received and noted the SEP CoCH Site Strategy Report.

B13/17 **TO RECEIVE THE MONTH 6 AND MONTH 7 LETTERS TO NHS IMPROVEMENT**

The Board received and noted the month 6 and month 7 letters to NHS Improvement.

B14/17 **TO RECEIVE THE MINUTES OF THE QUALITY, SAFETY AND PATIENT EXPERIENCE COMMITTEE – 21ST NOVEMBER 2016**

The Board received and noted the minutes of the Quality, Safety and Patient Experience Committee – 21st November 2016.

B15/17 **TO RECEIVE THE MINUTES OF THE AUDIT COMMITTEE – 4TH OCTOBER 2016**

The Board received and noted the minutes of the Audit Committee – 4th October 2016.

B16/17 **TO RECEIVE THE MINUTES OF THE FINANCE AND INTEGRATED GOVERNANCE COMMITTEE 2016 – 4TH OCTOBER 2016**

The Board received and noted the minutes of the Finance And Integrated Governance Committee 2016 – 4th October 2016.

B17/17 **TO RECEIVE THE MINUTES OF THE PEOPLE AND ORGANISATIONAL DEVELOPMENT COMMITTEE – 29TH SEPTEMBER 2016 AND 1ST DECEMBER 2016**

The Board received and noted the minutes of the People and Organisational Development Committee – 29th September 2016 and 1st December 2016.

B18/17 **TO RECEIVE THE MINUTES OF THE CHARITABLE FUNDS COMMITTEE – 25TH OCTOBER 2016**

The Board received and noted the minutes of the Charitable Funds Committee – 25th October 2016.

B19/17 **TO RECEIVE AND APPROVE THE CHAPLAINCY REPORT 2016**

The Board received and approved the Chaplaincy Report 2016.

B20/17 **DATE AND TIME OF NEXT MEETING**

Tuesday 4th April 2017 – 1pm, Training Room 3 & 4, Countess of Chester Hospital.