

 Royal College of Paediatrics and Child Health <i>Leading the way in Children's Health</i>	<b>Invited Reviews Programme</b>
	<b>QA form for Reports</b>

Thank you for agreeing to assist with the QA of the Invited Reviews Programme  
 The following checklist is designed for reviewers appointed to conduct QA support to a review. It is a formal project document and should be completed carefully and submitted alongside any tracked-change mark-up to the document.

Please be as specific as possible in your responses. If there are any questions at any stage please immediately contact the Invited Reviews team on 020 7092 6091

<b>Client</b>	Countess of Chester	<b>QA Reviewer</b>	Dr Nic Wilson
<b>Report received</b>	7 <sup>th</sup> October 2016	<b>QA Due / Complete</b>	14 <sup>th</sup> October 2016
<b>Other documents received</b>	List of cases (via Huddle)		
<b>Reference documents</b>	RCPCH Review Guide – August 2016 RCPCH Handbook for Reviewers – January 2016		

Please complete the following checks and add any comments to help us improve this and future reports!

<b>1</b>	<b>Is the report readable, with clear flow and logical order?</b>	<b>Y/N</b>
	yes	
<b>2</b>	<b>Is there sufficient background to understand the context under which the review was established?</b>	<b>Y/N</b>
	yes	
<b>3</b>	<b>Are the Terms of reference easy to find and clear?</b>	<b>Y/N</b>
	yes	
<b>4</b>	<b>Are the elements of the ToR clearly addressed?</b>	<b>Y/N</b>
	yes	
<b>5</b>	<b>Does the review sufficiently identify and apply relevant standards?</b>	<b>Y/N</b>
	yes	
<b>6</b>	<b>Does each judgement / recommendation indicate clear evidence or triangulated information?</b>	<b>Y/N</b>
	yes	
<b>7</b>	<b>Do the recommendations follow from /cross-reference the narrative?</b>	<b>Y/N</b>
	yes	

<b>8</b>	<b>Are the recommendations achievable and realistic?</b>	<b>Y/N</b>
	yes	
<b>9</b>	<b>Is the timescale for improvement clear?</b>	<b>Y/N</b>
	Before change back to LNU	
<b>10</b>	<b>Are there any high-risk sections where opinion may be controversial or not College view?</b>	<b>Y/N</b>
	no	
<b>11</b>	<b>Anything else to add/query?</b>	<b>Y/N</b>

I confirm that subject to consideration of the points highlighted above the report is in my opinion suitable for support by RCPCH.

I enclose a tracked-change version of the report Y

Signed:

NW

Name: Dr Nic Wilson, FRCPH,  
Consultant Paediatrician and Neonatologist

Please forward this document when complete to [invited.reviews@rcpch.ac.uk](mailto:invited.reviews@rcpch.ac.uk) by the due date above.

Thank you again for your help.

Sue Eardley

02 I&S