

One to One Form



Name:	Lucy WATBY
Job Title:	CHILD BRANCH.
Department:	NEONATAL UNIT
Date of 1-1:	30.07.2013.

Feedback on actions taken since last 1-1 (this will link to agreed targets and KPI's)

Reviews with Lucy & reflect critically on the clinical incident which occurred. Drug calculation was correct however the infusion pump rate was incorrect.

Future actions agreed at 1-1

Action	Deadline	Outcome
~ to continue to care for Infants 1/2 infusions.		
~ is able to check CD's.		
* ~ Go over 1/2 Yvonne's re: Alaris Pump Settings (Calculations).		
6.9.13 - Practice calculations completed with Lucy. I observed doses required being inputted into the Alaris pump by Lucy. We discussed the pump settings and safety features. I am happy that Lucy is competent to use this equipment and calculate various drug doses by intermittent and continuous infusion.		PD

General role review and comments Neonatal PDN.

Reviews in 6 months. (JAN 30th, 2014).

Employee Signature	PD	Date	30.07.13.
Reviewer Signature		Date	30.07.13.

One to One Form



Name:	Lucy Letby.
Job Title:	Neonatal Practitioner
Department:	NNU.
Date of 1-1:	23-7-13.

Feedback on actions taken since last 1-1 (this will link to agreed targets and KPI's)

Lucy had commenced a continuous infusion of Morphine at the end of her night shift (7am) for a ventilated infant. At 8am on handover infusion noted to be infusing at incorrect rate. Medical staff informed Rate Δ!

Future actions agreed at 1-1

Action	Deadline	Outcome
<ul style="list-style-type: none"> - Error rectified quickly - no detrimental effect on infant. - Sustain from checking any intravenous infusions requiring additives and any controlled drugs until incident reviewed. - Complete intravenous competencies/drug calculation with practice development nurse (Yvonne Farmer). 		

General role review and comments

Note to remain in file

Employee Signature	PD	Date	24/7/13
Reviewer Signature		Date	24/7/13.