

Countess of Chester Hospital

NHS Foundation Trust

EXECUTIVE TEAM NOTES

WEDNESDAY 20th July 2016

Attendees: Alison Kelly Tony Chambers Stephen Cross
 Ian Harvey Sue Hodgkinson Debbie O'Neill
 Ian Bett Simon Holden

Apologies: None
Notes: Ian Bett
In attendance:

	Actions
Action Notes of Previous Meeting Noted	
System Planning TC presented the recent NHSE performance pack identifying the last 12 month Cheshire and Wirral performance identifying the areas of concern for CoCH. TC asked for this to be reviewed and to understand further.	LB
TC noted a number of information packs are being circulated regionally and nationally on a number of topics which he will circulate.	TC
IB gave feedback on a joint workshop between planning/operational teams of CoCH and the CCG. The aim being to bring teams closer together on the plans to ensure sustainability over the coming 18 months focussing on agreed shared areas. Plan to generate joint plans within the next month.	IB
TC noted the Exec to Exec session with Wirral tomorrow.	All
IH gave an update on the conversations regarding the clinical strategy across Wirral and Cheshire. Next meeting set up for next week. The conversation has begun regarding initial focus on what services are not sustainable across the region due to staffing gaps etc. A simple audit being done to inform of what current services provided where and issues faced by providers. CEOs to be brought into the conversations.	IH
PAS JG presented on the business case for the OBC for the replacement of PAS/EPR. Discussion took place with agreement that this is not if, but rather when and needs to be taken in line with the wider system changes and plans regarding real time tracking. SHol noted that the pricing by the companies should be challenged. Discussion also took place on what other providers of EPR are around the system. Agreed case would go to Board at the same time as Real time tracking with recommendations to progress and expectations of timescales.	JG/IB/SHol/DON
Neonatal Dashboard LB presented the dashboard that is a daily record of key activities and risks. Number of deliveries to be added to give overall denominator and the	LB/AK

number of datix incidents reported. Staffing to be increased or cots to reduce to mitigate further if required. If there is a requirement to go above 2 HDU or 13 special care cots then Exec approval required and micro managing continues.	
Team Brief To be agreed outside of the meeting with Gill Galt	AK
North West Coast – Working Together TC to pick email received and supporting suggested working together	TC
Wirral and Coch – Team to Team meeting Noted above, next meeting taking place tomorrow. JG to be invited by SHol.	SHol/All
GP Chair Selection Process Agreed TC and IH will support the process	TC/IH
Performance Report LB gave highlights of the performance report for June. This included mortality, incidents, e-discharge, and stroke. Exception reports discussed in diagnostics with concerns in echo and radiology, cancer green in June, cancellations low in month, RTT above trajectory but below target. A&E off trajectory at present. UM team to present on our data/metrics. Number of medically optimised and DTOCs are rising. No change to immediate care beds. SH noted from 5 th Aug weekly monitoring meeting now in place on medical agency spends. Mr Rao agreed to lead. New Carter dashboards are now being published and it was agreed to review these as they may be useful to inform the performance report in the future. SHol gave overview of financial position (distributed paper). Discussion on overspends, CRS and overall year position.	LB/SHol SH/IH ALL
Plastic Surgery Discussion to be held with clinicians on future and the need for improvements. This needs to be held as part of the longer clinical strategy.	IH
Quality, Governance and Safety AK noted a level 2 incident in IR. Patient spoken to and investigation started.	AK/IH
Board, Governor and Legal Matters Finance Committee agenda agreed. CDG agenda agreed for July meeting. SC updated on Tom Bateman at the Quality forum was appointed lead Governor following a thorough recruitment process. SC updated on health and safety notice and good progress being made.	SHo/DON/SC SC SC SC
People Matters Update provided on the exclusion discussed at last Execs and stakeholders advised.	SH