COCH/117/096/000003 Ravi

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Sent from my iPhone

On 3 Nov 2016, at 13:46, Brearey Stephen (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST) <<u>stephen.brearey</u> **I&S** > wrote:

Dear Chris, I can attend on 11th Nov. Best wishes Steve

From: Green Chris (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)
Sent: 03 November 2016 13:07
To: Jayaram Ravi (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST);
Brearey Stephen (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)
Cc: Sementa Lucy (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST);
Harvey Ian (COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST)
Subject: Re: Grievance investigation

Dear Ravi, Steve

Further to previous correspondence regarding the grievance fact-finding meetings, I can confirm that the meetings are for me as investigating officer, to establish the facts leading up to the removal of Lucy Letby from the Neonatal Unit and subsequently to that in terms of her continued redeployment to the Risk Team. I am unable to provide you with a copy of the grievance itself, but during the factfinding meeting, we will obviously want to establish the facts around your roles in the

events described above and what led to Lucy's redeployment.

We are aiming to hold the grievance hearing on the 15^{th} November, and ideally are looking to hold the meetings before the 11^{th} November. I understand that you wish to be accompanied by your union representative so if you are able to provide us with suitable times / dates, then hopefully we can conclude the grievance by the 15^{th} as scheduled. If we are unable to meet by the 11^{th} we will have to reschedule the grievance hearing itself as your input to the grievance case is very important.

Could you please advise of dates when it's possible to meet as a matter of urgency.

Kind regards Chris

<image001.png>