

Women & Children's Care Governance Board
PLANNED & URGENT CARE
19th November 2015
2pm Conference room A
Minutes

Members	Attendance	Representative
Planned Care		
Jim McCormack (JMCC) - Consultant O&G/Risk Lead for Gynae (Chair)	Present	
Sara Brigham (SB) – Consultant O&G/Risk Lead for Obstetrics	Present	
Julie Fogarty (JCF) - Head of Midwifery (Deputy Chair)	Present	
Kathie Grimes – CLS Manager/Deputy Head of Midwifery	Apologies	
Carmel Healey (CH) - Pathway Manager /Head of Nursing Planned Care	Present	
Jo Davies (JD) – Consultant O&G	Present	
Lorraine Dinardo (LD) – Consultant O&G	Apologies	
Sarah Harper-Lea Head of Legal Services	Apologies	
Gwenda Jones – Supervisor of Midwives	Apologies	
Jean Fisher – ANC Manager	Present	
Urgent Care		
Ravi Jayaram (RJ) – Consultant Paediatrician/Lead Clinician for Children's Services	Present	
Ann Martyn –(AMa) Acting Lead Nurse for Children's Services	Apologies	
Debbie Peacock (DP) – Risk and Patient Safety Lead	Present	
Jane Evans	Apologies	
Caroline Burchett – Paediatric Research	Apologies	
Nicola Kearsley- O&G Research	Present	
Habeeb Braimo - BPM	Apologies	
Anne Murphy – Lead Nurse	Present	
Jackie Hughes – HMB Strategy Manager	Apologies	
Alison Kelly - Director of Nursing, Quality and Environment	Receives all minutes as Executive Lead	
Minutes taken by: Anne Mason		

Item	Key points & actions	Owner
1.	Welcome and Apologies Steve Brearey	
2.	Previous Minutes/Follow up Actions Agreed as an accurate record Meeting to be arranged for JMCC, SB, DP and JCF to discuss layout of Quarterly Trend analysis report	
	AM to arrange Quarterly trend meeting	AM
	Matters Arising (not on agenda) none	

	<p>Implement Growth Assessment Protocol in maternity care</p> <p>Current Maternity Services status against target at October 2015</p> <ul style="list-style-type: none"> • Regional SABiNE meeting -attended in June 2015 by Midwife and Consultant Obstetrician Lead • Working group established – monthly meetings • SLA- completed with Perinatal Institute • Information Asset owners programme handbook -completed • 3 month baseline audit as required by the Perinatal Institute -completed • Liaison with Neonatologists • Liaison with Wales- already implemented GROW • E-learning – commenced for midwives /sonographers /Doctors • Competency –shift leaders able to ‘sign off’ • Poster presentation – displayed in seminar room • Rolling half day session 12/8/15. • Start date for roll out of Customised Growth chart only to commence 26th October for women attending for dating scan (will not be live in practice until 2016 when these women reach SFH plotting gestation). <p>Future actions planned</p> <ul style="list-style-type: none"> • Need to assess impact on midwifery hours required to input data and produce customised growth chart • Ultrasound need to produce Business Case re impact of additional scans required to meet GROW pathways • Guidelines to be updated and ratified via Trust process when all elements of the pathway have been decided • Plan regarding evaluation of results when babies who have had customise growth charts have delivered- This will be at least 18 months post commencement to allow time for pregnancy to progress and numbers for data to be of clinical significance 	
Action		
19	<p><u>Minutes to Receive</u></p> <ul style="list-style-type: none"> • Paediatric Speciality meeting • Human Milk Bank 	
Action		
20.	<p><u>These Minutes to be received by</u></p> <ul style="list-style-type: none"> • Director of Nursing • Urgent and Planned Care Divisional Boards 	
Action		