

**EXTRA-ORDINARY BOARD OF DIRECTORS (PRIVATE)**

**MINUTES OF THE MEETING HELD ON THURSDAY,**  
**2<sup>ND</sup> MAY 2017 at 12 NOON**  
**TRAINING ROOM 3 & 4**

		Attendance	
Chairman	Sir D Nichol	<input checked="" type="checkbox"/>	
Non Executive Director	Mr A Higgins	<input checked="" type="checkbox"/>	
Non Executive Director	Mr J Wilkie	<input checked="" type="checkbox"/>	
Non Executive Director	Mr E Oliver	<input checked="" type="checkbox"/>	
Non Executive Director	Mrs R Hopwood	<input checked="" type="checkbox"/>	
Non Executive Director	Ms R Fallon	<input checked="" type="checkbox"/>	
Chief Executive	Mr T Chambers	<input checked="" type="checkbox"/>	
Medical Director	Mr I Harvey	<input checked="" type="checkbox"/>	
Interim Chief Finance Officer	Mr S Holden	<input checked="" type="checkbox"/>	
Director of Nursing & Quality	Mrs A Kelly	<input checked="" type="checkbox"/>	
Director of People and Organisational Development	Mrs S Hodgkinson	<input checked="" type="checkbox"/>	
Director of Corporate & Legal Services	Mr S P Cross	<input checked="" type="checkbox"/>	
Director of Operations	Ms L Burnett	<input checked="" type="checkbox"/>	

**In attendance:**

Mrs C Raggett – Secretary to the Board

1. **TO RECEIVE A FINANCIAL SUMMARY 2016/17**

Mr Holden presented the Financial Summary 2016/17 to the Board.

Sir Duncan thanked Mr Holden for the summary and stated that this was a good financial outcome for the year end.

2. **TO RECEIVE AN UPDATE ON THE INSURANCE PAPER, PREVIOUSLY SUBMITTED TO THE FINANCE AND INTEGRATED GOVERNANCE COMMITTEE ON 7<sup>TH</sup> MARCH 2017**

**I&S**

### 3. UPDATE ON THE NEONATAL SERVICE

Mr Harvey reported that following completion of the Royal College review, we had met with clinicians about what else could be done. In respect of meeting with the parents it became clear that we were unlikely to get to that point. Dr Hawden had been asked what she meant by a forensic review and she said it was whatever we wanted it to be. Mr Harvey had met with the Chair of the Child Death Overview Panel (CDOP), a small number of CDOP members, including Superintendent Nigel Wenham of Cheshire Police, Dr Holt and Dr Jayaram to discuss the circumstances that led to the reviews, where we had got to and to discuss from a CDOP point of view where to get a degree of closure. The feeling was that we had done everything and that the next step was to consider a police investigation. It was agreed that Superintendent Nigel Wenham would discuss this with the Assistant Chief Constable (ACC) and guide the Trust to a letter to invite a police investigation to the Chief Constable. Mr Chambers, Mr Harvey and Mr Cross are meeting the ACC and wider police team on 15<sup>th</sup> May 2017 to report on the reviews and actions taken to date. Superintendent Wenham has been very measured at the meeting and made it clear it would be an investigation and that the staff interviewed would be interviewed as witnesses not suspects. The scope of the investigation will be restricted to an 18 month time period.

Mrs Hopwood asked if there was a future process agreed for any unexplained deaths. Mr Harvey replied that he had already had the conversations and any unexplained deaths would now be reported to CDOP. Sir Duncan asked who determines if a death is unexplained. Mr Cross replied that if a death occurred the Executive Team would be aware as the process for the paediatricians to raise this is already in place. In any exceptional circumstances these would be discussed with the Chair of CDOP and the police.

Mr Higgins referred to the meeting on 15<sup>th</sup> May 2017 where there will be a discussion of what has been done to date and asked how the investigation would go forward. Mr Harvey stated that there was an earlier meeting on 5<sup>th</sup> May 2017 with the police to discuss the terms of reference for the investigation.

In response to a question from Mr Wilkie about informing parents and staff, Mr Chambers advised that the police at this stage are keen that the process be managed jointly by the police and the Trust. The next steps will be agreed at the meeting with the police on 5<sup>th</sup> May 2017.

In response to a question from Mrs Hopwood about communications, Mr Harvey gave details of the agreed single point of contact for wider NHS stakeholders such as NHSI, NHSE and the CCG. Ms Margaret Kitchen, Chief Nurse North, NHS England will be the single point of contact as she has had previous similar experience. Mr Harvey has updated Ms Kitchen on the process to date and she has feedback that we have done everything in the way and order that it should be.

Mrs Hopwood asked in terms of the relationship with the Board and clinical leaders of the unit, was there an action plan to address this, Mr Harvey replied that there is an action plan as part of the Royal College review and this is in draft at the moment due to the network being slow to respond. Mr Harvey has asked Ms Kitchen to speak to the network about this. Mr Harvey had also met with Dr Jayaram to update him as to