

Women & Children's Care Governance Board
PLANNED & URGENT CARE
Thursday 21st July 2016
2pm Conference room A
Minutes

| Members | Attendance | Representative |
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| Planned Care | | |
| Jim McCormack (JMcC) - Consultant O&G/Risk Lead for Gynae (Chair) | Present | |
| Sara Brigham (SB) – Consultant O&G/Risk Lead for Obstetrics | Present | |
| Julie Fogarty (JCF) - Head of Midwifery (Deputy Chair) | Present | |
| Kathie Grimes – CLS Manager/Deputy Head of Midwifery | Apologies | |
| Carmel Healey (CH) - Head of Nursing Planned Care | Apologies | |
| Jo Davies (JD) – Consultant O&G | Apologies | |
| Lorraine Dinardo (LD) – Consultant O&G | Apologies | |
| Sarah Harper-Lea Head of Legal Services | Apologies | |
| Gwenda Jones – Supervisor of Midwives | Present | |
| Jean Fisher – ANC Manager | Apologies | |
| Nicola Kearsley- O&G Research | Apologies | |
| Annemarie Lawrence – Risk Midwife (AL) | Present | |
| Urgent Care | | |
| Ravi Jayaram (RJ) – Consultant Paediatrician/Lead Clinician for Children's Services | Present | |
| Ann Martyn –(AMa) Ward Manager Children's Unit | Apologies | |
| Caroline Burchett – Paediatric Research | Apologies | |
| Habeeb Braimo - BPM | Apologies | |
| Anne Murphy – Lead Nurse (AMu) | Present | |
| Jackie Hughes – HMB Strategy Manager | Apologies | |
| Janet McMahan (JMCM) – temporary Risk and Patient Safety Lead | Present | |
| Alison Kelly - Director of Nursing, Quality and Environment | Receives minutes for escalating to Trust Boards | |
| Minutes taken by: Anne Mason (AM) | | |

| Item | |
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| 1. | Welcome and Apologies Jean Fisher, Jo Davies, Steve Brearey, Lorraine Dinardo |

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| <p>2. Maternity Obstetric Incident I&S PPH and unplanned surgery</p> <p><u>NPSA Level 2</u></p> <p>1. Neonatal Incident: Child O Unexpected Neonatal Death</p> <p>2. Neonatal Incident: Child P Unexpected Neonatal Death</p> <p><u>Serious Incidents – ongoing action plans</u></p> <p>1. I&S – Outstanding actions to be brought to Laura Bennett’s attention. AM</p> <p>2. I&S. Issue with outstanding action that the Dr’s reflection to be disclosed and added to Datix – awaiting Trust decision regarding reflection. All other actions completed.</p> <p><u>Health and Safety</u></p> <p>New Risk, Health & Safety Committee launched with sub-group as ‘task & finish’ group. Strategy for next 18 months agreed with focus upon:</p> <ul style="list-style-type: none"> • Training • Risk Assessments • Incidents – Falls and Inoculation Injuries • Raising the visibility of H&S within the Trust <p>The Division is asked to consider its representation at the R,H& S Committee and to identify interested staff representatives and/or trade union representatives</p> <p><u>Complaints</u></p> <p>There are currently no outstanding action plans; the current Trust’s complaints policy is under review, part of which will see the introduction of a new ‘report-type’ template to be used for responses and will include an action plan which will be used in a similar way to that used for incident reviews and investigations. JCF has completed the 6 monthly Midwifery PALS report which will be embedded into this new Q&S report format; there are no recent midwifery complaints.</p> <p><u>Audits</u></p> <p><u>Maternity - logged</u></p> <p>Tinzaparin in post natal women Extended post natal Thromboprophylaxis in high risk maternity patients</p> <p><u>Paediatrics - logged</u></p> <p>Assessing appropriateness of paediatric admission & CT scanning for children with head injury using NICE standards. Neonatal cranial ultrasound Prolonged jaundice audit</p> <p><u>Gynaecology – completed</u></p> <p>Heavy Menstrual Bleeding Cervical Cancer management March 2012 – September 2015 Gynaecology Cancer compliance April 2014 – March 2015</p> <p><u>Paediatric – completed</u></p> <p>Fluid Management Assessing difference in current local policy and national policy for Paracetamol and Ibuprofen in Paediatric population</p> <p><u>W&C S&Q – NCEPOD/MBRACE</u></p> |
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