

	staffing, skills and needs.	
10.	<p>Medical Workforce Summit</p> <p>IH outlined action plan to date for summit on Saturday 3rd October 2015 from 9am – 1pm. Objective is to compile thoughts of doctors in West Cheshire Area and noted that it was exclusively for clinicians.</p>	
11.	<p>Debbie O'Neill - Exec On Call w/c 14.09.15</p> <p>SH arranging cover. Noted that all Monitor returns and documents are being covered. TC and team passed their thanks to finance department. Execs offering total support to DON.</p>	
Standing Agenda Items		
12.	<p>Quality Matters to include an update of any incidents, complaints and speak out safely incl. Information Governance:</p> <ul style="list-style-type: none"> • SW reported that a baby death had been reported to STIESS and an investigation was taking place. • SW reported that there is an investigation regarding a urology death in theatre. • SW reported that Complaints Team still challenged but support in place. 	
13.	<p>Workforce Matters</p> <ul style="list-style-type: none"> • Coaching bid successful – IH picking up medical coaching. • NWLA Recognition Awards – LB picking up with SH. • Staff survey going out at end of September 2015. • Flu vaccinations start 1st October 2015. • Celebration of Achievements Awards – slide presentation – date, 27th November 2015 at 7pm at Chester Racecourse. There is a significant cost to the Trust – need more sponsorship. Execs to promote nominations for awards. • Outstanding Achievements Awards – date noted – Friday 2nd October 2015. • Discussion re concept of a 'Thank You Thursday'. 	<p>LB</p> <p>All</p>
14.	<p>Board, Governor and Legal Matters:</p> <ul style="list-style-type: none"> • Board and Committee dates circulated. • Governors Annual Members Meeting – Tuesday 13th October 2015 – CR collating market place stands – Execs to suggest services that could hold a stand. • Governor election process underway. • Fundraising – MB to judge Duck Race! -19th September 2015 	<p>ALL</p>