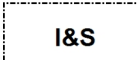


Our Ref: TC/LL/221216

The Countess of Chester Health Park
Liverpool Road
Chester CH2 1UL

PRIVATE & CONFIDENTIAL – BY EMAIL

Direct Dial: 01
Exec Office Fax: 01 

Mr & Mrs Letby

 PD

17th January 2017

Dear Mr & Mrs Letby,

I am writing to sincerely thank you for meeting with me on Thursday 22nd December 2016, alongside your daughter Lucy, Miss Hayley Cooper, RCN Representative, and Mrs Karen Rees, Head of Nursing, Urgent Care. I note that Mr Ian Harvey, Medical Director, Mrs Alison Kelly, Director of Nursing & Quality, and Mrs Sue Hodkinson, Director of People & Organisational Development, were also in attendance in the meeting.

I have attached the notes taken by Mrs Hodkinson for your records. In addition, I am able to confirm the date of the meeting we will be undertaking with consultant colleagues, as we discussed when we met. This will be undertaken on Thursday 26th January 2017 and as we agreed, we will be sharing details from your statements that have been provided by Miss Cooper on your behalf. Furthermore, Mrs Rees will also be in attendance to act on Lucy's behalf.

As I committed to within our meeting, I would like to meet with you again to provide an update and we have identified a number of possible dates for this meeting, as provided below:

- Monday 6th February (3pm – 5pm)
- Friday 24th February 2017 (am)
- Tuesday 7th March 2017 (am).

If you could please advise Mrs Hodkinson by email ([sue.hodkinson@!\[\]\(95b425611cbd2b8716a140cf67c81822_img.jpg\)](mailto:sue.hodkinson@i&s)) on my behalf to advise if any of these dates are convenient for you or to arrange a more suitable time.

I look forward to meeting with you in the near future and I would like to thank you again for taking the time to meet with me.

Yours sincerely

 PD

Signed by
Ian Harvey, Medical Director and Deputy Chief Executive
In the absence of
Tony Chambers, Chief Executive

cc: Lucy Letby
cc: Alison Kelly, Director of Nursing & Quality
cc: Sue Hodkinson, Director of People & Organisational Development
cc: Ian Harvey, Medical Director