

Quality, Safety & Patient Experience Committee

Terms of Reference

1. Purpose

The Quality, Safety & Patient Experience Committee reports to the Board of Directors and is responsible for ensuring that the Trust operates within its terms of authorisation by

- To monitor the Trust's Quality Improvement Strategy and ensure the delivery of high standards of care
- To monitor contract performance and compliance with regards to quality
- To monitor compliance with CQC essential standards, Monitor, NHSLA/CNST etc. by exception
- To monitor Serious Untoward Incidents
- To review the Risk Register and Board Assurance Framework regarding Quality, Safety and Patient Experience
- To gain assurance from Divisions in all matters to do with Risk, Governance, Quality and Patient Experience
- To monitor implementation of recommendations from national reports e.g. Francis, Keogh and Berwick
- To monitor trends regarding Patient Experience and compliance with national requirements

2. Duties

- To provide a monthly Quality and Compliance report via the Integrated Performance Report to Board members. This will demonstrate improvement and builds into a statutory annual Quality Account and Annual report to Monitor.
- To ensure that clinical performance, quality monitoring and reporting mechanisms are properly established and working throughout the Trust so assurance can be given to the Board of Directors.
- To receive and monitor action plans where remedial action has been requested in relation to a Quality or Compliance issue to include CQUIN, quality schedule, Monitor compliance targets, data quality, cancer targets and performance against contract.
- To monitor the implementation of NICE, NCEPOD, NHSLA, High Level Enquiries and clinical audit findings.
- To review clinical practices within the Trust so as to ensure that, at all times, every effort is made by management and health professionals to increase quality, innovation, productivity and prevention (QUIPP) by reducing risk, increasing efficiencies and promoting and maintaining safe clinical practice.
- To consider high-level issues of patient safety, quality and patient experience, and maintenance of national standards and targets associated with these.
- To agree quality, risk & clinical policies and monitor the effectiveness of those policies.